



February 15, 2023

City Council Meeting

Information Packet

AGENDA ITEM #1

Presentation by Hope Squad

AGENDA ITEM #2

Public Comments.

Public Comments will also be taken by email until 5:00 pm on February 15th, 2023. Please email comments to bbaugh@grantsvilleut.gov. Please add 'Public Comment' in the subject line.

AGENDA ITEM #3

Summary Action Items:

- a. Minutes from the Regular Meeting held on 02/01/2023
- b. Approval of Bills

**MINUTES OF THE REGULAR MEETING OF THE GRANTSVILLE CITY COUNCIL,
HELD ON FEBRUARY 1st 2023 AT THE GRANTSVILLE CITY HALL, 429 EAST
MAIN STREET, GRANTSVILLE, UTAH AND ON ZOOM. THE MEETING BEGAN
AT 7:00 P.M.**

Mayor and Council Members Present:

Mayor Neil Critchlow
Jolene Jenkins
Scott Bevan
Jeff Hutchins (via Zoom)
Darrin Rowberry
Jewel Allen

Appointed Officers and Employees Present:

Sherrie Broadbent, Finance Director
Dan England, City Engineer
Jacob Enslen, Police Chief
Braydee Baugh, Recorder
Gina Francom, Deputy Recorder
John Ingersoll, Library Director
Jesse Wilson, City Manager
Brett Coombs, City Attorney

Citizens and Guests Present: Kevin Casey, Todd Castagno, Dean Matthews, Betty Matthews. There were many members of the public present in person and via Zoom

Mayor Critchlow asked John Ingersoll, Library Director, to lead the Pledge of Allegiance.

AGENDA:

- 1. Public Comments:** Kevin Casey stood for public comment. Mr. Casey was concerned the City Manager is not allowed, by policy, to be given a vehicle and expects the issue to be rectified immediately.
- 2. Summary Action Items:**
 - a. Approval of minutes from January 18th, 2022 regular meeting
 - b. Approval of Bills totaling \$250,714.09

Motion: Councilmember Allen made a motion to approve the summary action items.

Second: Councilmember Jenkins seconded the motion.

Vote: The vote was as follows: Councilmember Rowberry, “Aye”, Councilmember Hutchins, “Aye”, Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

3. Consideration of Resolution 2023-05 approving the appointment of Arlene Mair to the Library Board of Trustees

John Ingersoll was present for this item.

Motion: Councilmember Allen made the motion to approve Resolution 2023-05 approving the appointment of Arlene Mair to the Library Board of Trustees

Second: Councilmember Rowberry seconded the motion.

Vote: The vote was as follows: Councilmember Rowberry, “Aye”, Councilmember Hutchins, “Aye”, Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

4. Discussion regarding the Preliminary Plat for Hollywood Corner Subdivision consisting of (30) ½ acre lots to be built at the corner of Quirk and Hollywood located in the R-1-21

Todd Castagno was present for this item. Mr. Castagno wanted advised he worked with staff to identify what changes could be made, including the not yet adopted Street Master Plan, to plan for the future. Mayor Critchlow asked about the 10’ extra along Quirk Street is for. Mr. England advised the extra 10’ is for the bike trail. Mr. England advised Mr. Castagno is building to meet the future Master Street Plan. Mr. Castagno advised the subdivision is not asking for any waivers, they are offering the open space. Mr. Castagno advised that if the subdivision was built to code, they would not need to provide the additional open space. There was some discussion regarding what was already present in the area. Councilmember Jenkins asked if the storm drain and retention issues were resolved with staff. Councilmember Allen asked if this would set the precedent for future developers to follow what Mr. Castagno is doing. Mr. Coombs advised all developments are reviewed individually. Councilmember Rowberry asked if Lot 103 has the well house. Mr. Castagno advised the well will be going away.

5. Council Reports

Councilmember Rowberry:

Councilmember Jenkins: Summer of Fun committee meeting at the Library at 7:00 pm. Wants all residents to participate and to send her ideas for activities. Youth Council is doing a contest with High School and Jr. High to see which schools can do more acts of kindness.

Councilmember Bevan: Historical Commission will be meeting next Wednesday.

Councilmember Hutchins:

Councilmember Allen:

Mayor Critchlow: Street Lights in Northstar Ranch subdivision came up. Would like Council to think about those things. Mayor Critchlow asked Attorney Coombs to work on the 501 c for the Historical Committee.

6. Closed Session (Personnel, Real Estate, Imminent Litigation).

Motion: Councilmember Hutchins made the motion to enter into a closed session.

Second: Councilmember Rowberry seconded the motion.

Closed session started at 7:39 pm

Closed session ended at 8:11pm

Mr. Critchlow advised the Miss Grantsville competition will be moved to June 22nd so the royalty can reign over July 4th Festivities.

7. Adjourn.

Motion: Councilmember Allen made the motion to adjourn

Second: Councilmember Rowberry seconded the motion.

Vote: The vote was as follows: Councilmember Rowberry, “Aye”, Councilmember Hutchins, “Aye”, Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

Meeting Adjourned at 8:13

AGENDA ITEM #4

State of the City Address

AGENDA ITEM #5

Consideration of Resolution 2023-06
approving the appointment of Interim
Chief

AGENDA ITEM #6

Approval of the Burmester Water Line
Change Order

CIVIL PROJ-EX, INC

ENGINEERS * PLANNERS

PROJECT UNDERSTANDING PROJECT EXECUTION PROJECT SUCCESS

WORK BREAK DOWN STRUCTURE - 2023 Burmester Water Pipeline												
Civil Engineering and Land Surveying												
WBS ID	Task	Quality Control	Professional Engineer	Surveyor	Survey Man	Designer	Construction Manager	Civil Inspector	Admin	Task Total	Deliverable Total	Cumulative Total
1	Up-Date 2013 Burmester Water Pipeline Construction Drawings	2	6	0	0	6	0	0	0		\$ 1,520.00	\$ 1,520.00
1.01	Revise the 2013 Burmester plan sheets V-101, CU-105-CU-118, CU-301 per the redlined set provided by Dan England 1/3/2023	2	6			6				\$ 1,520.00		
2	Extend the Water Main along Vegas St from Burmester Rd. to Hale St.~2450 LF	5.00	19	1	6	29	0	0	1		\$6,535.00	\$8,055.00
2.01	Perform Engineering topography and surface feature survey and basemap			1	6	5				\$ 1,380.00		
2.02	Layout 3D Water main, hydrants, valves and fittings in CAD		4			2				\$ 660.00		
2.03	Prepare (7) Plan and Profile Sheets		6			20				\$ 2,520.00		
2.04	Prepare quantities and Engineer's Estimate of construction costs		6			2				\$ 900.00		
2.07	Create and Deliver Submittal Deliverables								1	\$ 65.00		
2.08	Attend review meetings and coordination with review agency and design team		3							\$ 360.00		
2.09	Quality Assurance Quality Control	5.00								\$ 650.00		
3	Land Surveying and Platting	6.00	0	56	3	9	0	0	1.5		\$15,612.50	\$23,667.50
3.01	Title Co Property Report for parcels - 1-43-4, 1-43-1, 1-43-9, 1-43-17									\$ 2,800.00		
3.02	Prepare Amended Christensen Minor Subdivision Final Plat with Closure Report			20	1	1				\$ 2,625.00		
3.03	Prepare Right of way vacation and dedication legal descriptions with deed instruments. Prepare Vegas Street water main easements over 2 parcels			18						\$ 2,160.00		
3.04	Prepare Record of Survey Map of final ownership position to file at County Surveyors Office			16		8				\$ 2,640.00		
3.05	Set new Boundary Rebars and caps			2	2					\$ 510.00		
3.06	Set 4 Street Monuments at New Roadway Centerline									\$ 4,000.00		
3.07	Quality Assurance Quality Control	6							1.5	\$ 877.50		
4	Construction Details	1.00	12.5	0	0	25	0	0	1		\$3,945.00	\$27,612.50
4.01	Cover Sheet, Table of Contents and Legend with Vicinity Map					1				\$ 90.00		
4.02	SWPPP		0.5			4				\$ 420.00		
4.04	Civil Drainage Construction Details					1				\$ 90.00		
4.06	Civil Water Construction Details					1				\$ 90.00		
4.07	Update bidding and construction specifications req'd by DDW and ARPA		12			18				\$ 3,060.00		
4.08	Create and Deliver Submittal Deliverables								1	\$ 65.00		
4.10	Quality Assurance Quality Control	1.00								\$ 130.00		
5	Construction Administration	4	10	15	16	20	17	67	3		\$15,745.00	\$43,357.50
5.01	Bid letting, Pre-bid meeting, bidding support, evaluation of bidders			12						\$ 1,440.00		
5.02	Process monthly pay applications						3	1	2	\$ 580.00		
5.03	Progress meetings and meeting minutes						6	6		\$ 1,260.00		
5.04	Submittal responses						4			\$ 480.00		
5.05	RFI's responses						4			\$ 480.00		
5.06	Periodic construction inspection (assumes 6 week construction period)							60		\$ 5,400.00		
5.07	Construction layout				16	8				\$ 2,880.00		
5.08	As-built record Drawings		6	3		12				\$ 2,160.00		
5.09	Division of Drinking Water Operating Permit		4						1	\$ 545.00		
5.10	Quality Assurance Quality Control	4								\$ 520.00	\$15,745.00	\$43,357.50
	TOTAL HOURS	18	47.5	72	25	89	17	67	6.5	342.00		\$ 43,357.50

96 QUIRK ST.
GRANTSVILLE, UTAH
435-228-6736

AGENDA ITEM #7

Council Reports

AGENDA ITEM #8

Closed Session (Imminent Litigation,
Personnel, Property)

AGENDA ITEM #9

Adjourn